

# Technics service

www.technics-service.co.uk

## Guide for sending turntables via courier.

*(Please make sure contact has been made prior to sending. Dont just send turntables unannounced)*

- 1) Place turntables in separate flightcases or separate strong boxes. If you do use cardboard boxes make sure there is padding all the way around the turntable **including underneath the turntable** and on top. If sending more than one turntable please send in separate boxes. Please **Do not** send more than one turntable in the same box.
- 2) Make sure they don't rattle about in the cases/boxes, and **make sure the platter is secure** - place some foam or similar on top of platter (if needed as sometimes the inside sponge doesnt quite meet to hold it down). This stops platter coming off which would cause a lot of damage in transit if that happened. Also remove the weight from the back of the tonearm (these can be packaged separately in the boxes so they don't move around)
- 3) Make sure the tonearm is secure. An elastic band/twist tie around the arm/holder will reduce the risk of it coming loose (especially if the holder is weak or broken) **If tonearm comes loose, this can damage the bearing!**
- 4) Use a service like interparcel or parcel2go.com to book your collection. Each turntable will be separate parcel, 19kg is the weight. Use UPS as courier choice as they seem to be more careful. Normal 24 or 48 hour service is best. Please **do not** use 'Before 10AM' or 'Before noon' express services as this makes no difference to them arriving or being booked in.

**Send to: Richard Talmage, Technics Service, 13 Sydney Street, Weymouth, Dorset, DT4 0NF, United Kingdom.  
Tel: 07710556857 email: info@technics-service.co.uk**

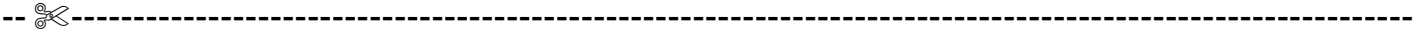
- 5) Print off courier labels and place on top of the flightcase (some couriers may require the flightcase to be inside cardboard boxes). Also print off 'Fragile' labels (page 3 of this document). Make sure theres enough clear tape covering both labels, to stop it getting scraped off in transit. Then tape up over the catches as shown (brown tape can be used although the fragile tape is best) **It is important that the case/box is clearly marked 'Fragile' as shown :-**



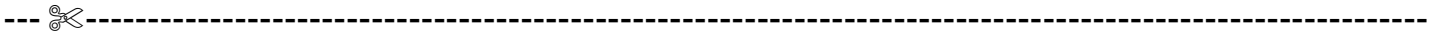
- 6) Courier will then collect at your chosen time (or you can drop off to an access point).
- 7) Once the turntables arrive you will be notified, and the invoice will be sent to you for payment (make sure you have given your email address), during which time the turntable will be booked into the workshop for servicing. If there is any additional work then you will be notified first upon which the invoice will be sent after any additional work is agreed. Note that delayed responses by you will delay the whole process.
- 8) Once work is complete (usually 2 to 3 working days), and payment received you will then be notified that the turntables are ready to return. Please note turntables cannot be released for courier collection until payment has been received. (If contact cannot be made to obtain payment, then after 30 days the turntables may legally be sold to recover costs.)
- 9) You then book collection in the same way as when you sent, with your address as the delivery address. (Note parcels cannot be taken to access points, they must be booked for collection). Courier labels must then be emailed to print off. (PDF format) and emailed to: info@technics-service.co.uk
- 10) The turntables will be safely packed into the same packaging in which they came in and you will be notified once collected by the courier. If the packaging which you used is of poor quality and unusable then extra charges may apply.

**Courier is at your own risk. No responsibility can be accepted for any loss or damage.**

Print this page off, complete details and include inside with each turntable



<b>Your Name:</b>	
<b>Email Address:</b>	
<b>Contact number:</b>	
<b>Please mention any optional extras you require and any specific issues.</b> (in addition to normal servicing – leave blank if no other issues)	



<b>Your Name:</b>	
<b>Email Address:</b>	
<b>Contact number:</b>	
<b>Please mention any optional extras you require and any specific issues.</b> (in addition to normal servicing – leave blank if no other issues))	



Print this page off and place each label on case :



**FRAGILE**

**Technics Audio Turntable**  
**Please Handle With Care**  
**Transport This Way Up**



**FRAGILE**

**Technics Audio Turntable**  
**Please Handle With Care**  
**Transport This Way Up**

